



PASCHIM BANGA GRAMIN BANK

Head Office: Natabar Pal Road, Chatterjee Para More, Tikiapara, Howrah-711 101.
Phone No:033-2667-2477, Fax No:033-2667-9589/0051


Date: 13.08.2019

Notice Inviting Tender

Price quotation is invited in a sealed envelope in the enclosed format for hiring of passenger car having commercial number plate with AC facility for official use as per the following terms:

1. Model : Swift Desire/ Tour or equivalent
2. Payment will be made on monthly basis
3. Contract period: One year contract. However, either party can terminate by giving one month's notice in writing
4. Monthly run 2000 k.m. and maximum amount Rs.30,000/- p.m. whichever is less
5. Rate will be valid for one year and further renewal can be made with mutual agreement
6. Toll Tax and parking charges will be paid in actual
7. Duty hours 8-30 a.m. to 8.30 p.m.
8. The car should not be more than 5 years old
9. The car should be kept in perfectly maintained condition
10. Photo copy of all documents related to ownership, insurance, road tax, pollution for the car and driving licence of the driver should be submitted along with originals for verification
11. Last date for submission of tender is 23.08.2019 within 4:00 p.m. into the Tender box kept in this office for this purpose. The tender will be opened on 23.08.2019 at 4:30 p.m.
12. If same price is quoted by applicant, bank reserve the right to select anyone

Bank reserves the right to cancel this notification any time without assigning any reason.


(T.C. Poonia)
General Manager

Format for response sheet in response to Tender notice dated 13.08.2019 for car hiring



Name of the applicant	
Address	
Car make and Model	
Car Registration number and year	
Valid upto	
Road Tax paid upto	
Insurance details including validity date	
Pollution valid upto	
Rate of Hire charge offered	

The following documents in support of KYC of the applicant is enclosed (Please tick):

1. AADHAR
2. Voter ID Card
3. Latest Utility bill
4. Driving license
5. PAN Card

I hereby declare that the above information are true to the best of my knowledge.

I put this application having read and understood the intent and content of the tender notice.

Full signature of the applicant