



PASCHIM BANGA GRAMIN BANK

Head Office: Natabar Pal Road, Chatterjee Para More, Tikiapara,, Howrah-711101.
Phone No: 033-2667-9391, Fax No: 033-2667- 9589/0051

NOTICE

Dated: 02-07-2022

Quotations are invited for selection of vendor for Maintenance and Repairing of existing UPS (3KVP/72V) under Annual Maintenance Contract (Comprehensive) with the Bank for a period of one year starting from 18th day of July, 2022, to meet up urgent official need of Paschim Banga Gramin Bank, having its Head Office at Natabar Paul Road, Chatterjee Para More, Tikiapara, Howrah – 711101 having four Regional Offices namely Howrah, Hooghly, Bardhaman and Suri with its branches operating in five districts namely Howrah, Hooghly, Purba Bardhaman, Paschim Bardhaman and Birbhum; all in the state of West Bengal. Willing reputed vendors/firms are requested to submit applications/quotations at the earliest as per specifications, schedule and other terms and conditions mentioned here-in-below:

Specification of Item to be covered under AMC.:

➤ Item No. with specification:

115 (one hundred fifteen) numbers of UPS (3KVP/72V).

Maintenance: The vendor will be agreeable for AMC (Comprehensive) regarding Maintenance and Repairing of UPS (3KVP/72V) at **Paschim Banga Gramin Bank**; Branches/Offices located under Howrah Regional Office, Hooghly Regional Office, Bardhaman Regional Office and Suri Regional Office as per following specification: -

- ✓ Period of Contract: 1 Year (Period starts from 18-07-2022).
- ✓ Terms of Visit: 1) Once in every quarter.
2) In case of any break down or reported non – functioning / defect in the UPS, the call will have to be attended within 24 to 48 Hours.
- ✓ Payment: Quarterly payment will be released from the Head Office on submission of the Servicing Bill(s) along with the Service Report(s) duly signed by the concerned Branch Manager and duly recommended by the Concerned Regional Office.

➤ General Terms & Conditions:

- a) The UPS will be checked thoroughly during quarterly visit and the service report will be submitted to the Branch Manager after carrying out the service. The copy of the service reports of all the branches will be submitted to concerned Regional Office & simultaneously at Head Office on quarterly basis for checking and keeping records. The technician(s) / Service representative(s) will attend the branches having UPS under this AMC.
- b) During quarterly visits to the branches, the UPS will be checked and maintained properly by technician for more effective service. Under no circumstance the same will be left unattended. It should be ensured that no cables / wires are exposed and is well conducted /concealed properly to avoid hazards within the bank premises.
- c) The Vendor is not permitted to take back any spare part from the bank branches/Offices without prior permission of Head Office.



- d) The Service Engineer / representative of the company shall carry identity card on person, while visiting any branch/office. Any system covered under this AMC, which will be found out of service or beyond repairing at site, should be replaced within next 24 to 48 hours with same model and specification of machine and at no cost of the Bank.
- e) The Bank reserves the right to cancel the AMC at any time without assigning any reason. The AMC can be renewed for further one year period after expiry of contract period through mutual understanding and with agreed terms and conditions.
- f) Penalty of 1% on total annual bank level aggregate AMC amount can be imposed if any loss is incurred by the Bank for any fault/defect of service on part of the Vendor.

➤ **Interested reputed vendors/firms/service providers may submit application(s) along with:-**

- 1) KYC, Registration, Trade License and all other related papers about the business house.
- 2) Credentials/past experience certificate(s) in the same field, if any, acceptable to the Bank.
- 3) Rate to be quoted on per machine per year basis.

➤ **Applications are to be submitted in sealed envelope, super scribing "Quotation for AMC (Comprehensive) for Maintenance and Repairing of existing UPS (3KVP/72V) in PBGB", at Bank's Head Office latest by 14-07-2022 within 3 P.M.**

Applications are to be submitted by addressing to:

GENERAL MANAGER; DIT

Paschim Banga Gramin Bank

Head Office: Natabar Paul Road, Chatterjee Para More, Tikiapara, Howrah – 711101.

Email: ho.dit@mail.pbgb.co.in

**** For any further query, please contact through mail communication or with our contact person Tarun Sardar , Chief Manager attached with DIT (Mob: 8617641934), latest by 11-07-2022.**

The Bank reserves the right to reject any / all application(s) received in response to this notice without assigning any reason thereof.



GENERAL MANAGER

